

F.No.: MSME-DFO/GTK/PM.Vis/2023-24/226

Dated :19.01.2024

To

The Catering Service Provider  
Gangtok, Sikkim.

**Sub.: Enquiry for Supply of Tea, Snacks , Lunch and Catering Services on One Day Seminar on PM Visvakarma Scheme at Chintan Bhawan, Gangtok, Sikkim on 02.02.2024.**

Sir / Madam,

Please submit your Best Quotation in a sealed envelope for the following items.

1. Tea / Coffees & Snacks (At 10am): Tea/ Coffee along with Cookies / Cutlet.
2. Lunch (At 1.00pm): Soup, Rice, Raita, Dal fry, Fish Fry, Paneer Masala, Mixed Veg, Chicken Curry, Traditional Veg Curry, Salad, Curd, Pickles, Papad, Ice-cream, Sweets. etc.
3. Dry fruits for 10 dignitaries seating on the dais and front row of the hall.

The terms and condition are given below.

1. The above items should be delivered and served with crockery's on 02.02.2024 at Seminar Hall, Chintan Bhawan, **Tadong, Gangtok, Sikkim on 02<sup>nd</sup> February 2024.**
2. The items should be the standard Quality and sufficient quantity.
3. The cooking should be made in the kitchen on the same hall.
4. The rate should be quoted inclusive of supply, service, cleaning, drinking water, decorators, carrying, transportation etc.
5. The rates should be quoted all applicable taxes.
6. Payment to be made after producing the bill in triplicate within 20 days; However 25% advance may be given before supply of the material.

You are requested to send your best quotation in the sealed envelope to this office before 29.01.2024, 17.00 Hrs and superscripted on the top of the envelope "**Quotation for Supply of Food**"

Thanking you

  
Nisha Rani

Asst. Director (stat.)

O/o Joint Director & H.o.O

MSME – Development & Facilitation Office, Gangtok

Copy for disbursement of information :

1. Notice Board, MSME-DFO, Tadong, Gangtok.
2. Website, MSME-DFO, Gangtok